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NGUYEN THI THU HOAI.

EDUCATION

BACHELOR OF PHARMACY | 2010-2015

University of Medicine & Pharmacy Ho Chi Minh City

WORK EXPERIENCE

04.2016 - TEAM ASSISTANT

Present Applied Methodology Pte. Ltd, <http://www.applied-methodology.com/>

Responsibilities:- During Prototype Process I worked as a procurement officer : I negotiated with the vendors about the products and services for the company. I also coordinate with my colleagues to develop our new product.

- *Because our project is new to all of us, we usually need to study new knowledge.; I am good at conducting research on World Wide Web.*
- *Now, we are in Marketing Campaign, I have been working as a Marketing assistant. I focus on Social media.*

11.2013

TOUR GUIDE

06.2014

Sai Gon Tour Company, Agency of Tourism Ho Chi Minh City

Responsibilities: - Organized & arranged many tours from Ho Chi Minh to Bangkok, Singapore, Malaysia..; made arrangement for catering, accommodation, excursion..

- Translated & interpreted, solved problems...

NOTABLE STRENGTHS

Excellent knowledge of Medicine & Pharmacy.

Excellent English writing & Communication skills.

Creativity, flexibility & openness to change:

- To be original & express need, views & feelings clearly, confidently.
- Willingness to challenge status when appropriate & consider change.
- An openness to other's ideas.

Good planning & Organizational skills:

- Setting objectives and planning activities, resources to achieve a goal.
- Ability to manage time effectively to priority activities and meet deadline.

Problem solving:

- Ability to understand information quickly & accurately.
- Appreciation of all the variables affecting an issue.

Be good at searching skills:

- Ability to conduct research on Word Wide Web in short time with good results.

Ability to study new knowledge and skills

LANGUAGES

Vietnamese (native), **English** (fluent), **French** (basic)